



**Executive Director**  
John D. Dotson

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**Board of Directors**  
Samuel Rogers  
Clinton Means  
Shawn Glaspell  
Steve Ritter

**Board of Directors Meeting**  
**6:30pm Tuesday, September 5th, 2023**

**In attendance:** Sam Rogers, Steve Ritter, Clinton Means, Eric Ashcraft, John Hatfield, and Angie Lipscomb.

**Sam Rogers called the meeting to order at 6:30 p.m.**

**Approval of Minutes:** Clinton Means moved to approve the minutes - Ritter second - motion approved.

**Approval of Treasury's Report:** The Board reviewed the financial statement prepared by the accountant. Checking account balance \$79,858.67. The PIC account balance \$820,687.37. moved to approve: second- motion approved.

**Public Comment:** None

**Advisory Board Recommendations:** None

**Old Business:** None

**New Business:**

**(a) Vacation/SIQ Policy**

Executive Director Eric Ashcraft proposed the following modified vacation policy:

- 0 through 2 - six days per year.
- 3 through 5 - twelve days per year.
- 6 through 10 - eighteen days per year.
- 11 through 20 – twenty days per year.
- 20 Plus 22 days per year.

Executive Director Eric Ashcraft proposed the following modified SIQ policy:  
120 hours per year.

Clinton Means moved to approve the proposed vacation policy – Steve Ritter second – motion approved.

Steve Ritter moved to approve the proposed sick policy – Clinton Means second motion approved.

- (b) Operations Manager Report:** Operations are going well. We had issues with two dispatchers and held an individual meeting to rectify the problems.
- (c) Deputy Directors Report:** See Attached.
- (d) Executive Director: Proposed a Sick and vacation policy.**

**8. Executive Session – If needed.**

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Sam Rogers  
President of the Board